YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	C.I. COLLEGE, BISHNUPUR
• Name of the Head of the institution	DR. M. MANGI SINGH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03879222064
• Mobile No:	9856192773
• Registered e-mail	cicollege65@gmail.com
• Alternate e-mail	cicollege2015@gmail.com
• Address	BISHNUPUR KONUNG IMA LAIREMBI, WARD NO. 4
• City/Town	BISHNUPUR
• State/UT	MANIPUR
• Pin Code	795126
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**MANIPUR UNIVERSITY**
	• Name of the IQAC Coordinator	**M. SHARATKUMAR SINGH**
	• Phone No.	**03879222016**
	• Alternate phone No.	**6009404695**
	• Mobile	**6009404695**
	• IQAC e-mail address	**jilawarm@gmail.com**
	• Alternate e-mail address	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cicollege.ac.in/documents/DO21122114414.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.61**	**2020**	**14/02/2020**	**13/02/2025**

6.Date of Establishment of IQAC	**15/09/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**7**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been	**Yes**

uploaded on the institutional website?		
- If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
- If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Mass Sanitization and Social Service in the College campus. 2. Symposium on Human Rights' Day 3.Online Quiz Competition organized by Pol. Sc. Dept. in collaboration with IQAC. 4. One day Sensitization on NEP, 2021(7 April, 2021) 5. Distribution of Hand Sanitizers and distribution.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Academic calendar and teaching plan for the session 2020-21	Academic calendar prepared and uploaded in the college website in time. Because of the Covid-19 pandemic, most theory classes were held in online mode while practical classes were held in offline mode.
2. Curriculum enrichment	Gender Equity programs like International Women Day (8th March), International Human Rights Day (10th December) were conducted. Many other programs like Awareness Program on Covid-19 by NSS (10th June), 71st Vana Mahotsava (5th July), 75th Years Celebration of Indian Independence/ Amrit Mahotsav (12th March) were held.
3. Opening of skill based	Skill based courses like

courses	Sericulture, Fashion Designing were introduced.
4. Improvement in Infrastructure and Manpower	Laptops, Study Table, ICT equipments were received under RUSA scheme. Proposals were put up to the higher authority to fill vacant positions in Teaching as well as Non teaching positions and also to regularize the engaged staff. Proposals were also sent to upgrade the existing MIS to the higher authority.
5. Admission of Students	Online mode of admission was introduced at the college level as well as Directorate level for convenience of the students.
6. Feedback for Stakeholders	Steps were initiated to analyze the feedback obtained from the stakeholders and take actions for improvement based on the feedback.
7. Colaborations and Linkages	Colaborations were established with agencies like Forest department (Bishnupur), BAR Association (Bishnupur). Linkages were also established with other colleges.
8. Uploading Data in NIRF, AISHE	NIRF data were uploaded successfully in time. AISHE data could not be uploaded as the process is not initiated by the AISHE portal till now.
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC, C.I. College, Bishnupur	23/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
No. AISHE Portal closed for data Submission during the period	Nil

Extended Profile

1.Programme

1.1	16
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1	491
Number of students during the year	

File Description	Documents
Data Template	No File Uploaded

2.2	390
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	184
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**40**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**59**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**15**
Total number of Classrooms and Seminar halls	

4.2	**22.35**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**38**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows a syllabus provided by the Manipur University to which it isaffiliated. The IQAC of the College assisted by the Academic Committee and all the Mentors for the Students take the responsibility of the fulfilment of the syllabus during the academic session. Different cells of the College headed by the Principal as

the Chairman and heads of the Departments monitor the academic progress of the Students. This is done in the form of collecting reports from all the departments whether the syllabus is covered in time within the period given by the Manipur University academic calendar. From the reports which are based on internal assessments taken up by the Departments, the numbers of fast and slow learners are detected and remedial measures are taken up in the form of extra and tutorial classes. At the beginning of each academic session, the Academic Committee prepares a timetable for the ongoing semesters. Much care is taken to avoid any collision of classes. To enable to have a direct contact with the students all the contact numbers of students are provided in the attendance registers so that the teachers can have query to the absentees. The heads of the departments provide a departmental workload Programme and a copy of which is submitted to the Principal.

The college library is equipped with more than 7000 books and 10 National andInternational Periodicals and Journals and Newspapers both local and National are subscribed. The books are partially automated. The college provides the facility of access into INFLIBNET and NLIST round the clock. Students and teaching faculties are provided with unique user ID and password for accessing into NLIST. Effective internet facility is provided in the campus.Moreover, there are two well-set reading rooms for the teachers and students in the library. Students are provided Xeroxing advantage in the library at a very low cost. Infrastructure of the college are continuously upgraded to suit the needs of the changing curriculum. To provide an up-to date teaching learning the college has now 7 ICT enabled classrooms besides a well-equipped computer lab. All the classrooms are provided with dual desks and white boards besides the ICT projectors.

Besides the regular courses, the college now offers Diploma and Degree courses on IT&ITES, Hospitality Management, Healthcare, Fashion Designing and Sericulture as Vocational Programmes under the UGC. All the Departments are provided desktop computers and seven departments which involved practical are provided laptop computers. Almirahs for each teachers and bookshelves are also provided for all the departments.

For an effective curriculum delivery faculty members are encouraged to participate in various training programmes under permissible rules. The two NSS Cells, NCC. Eco-Club, Red Ribbon Club, Grievances Redressal Cell, Women Cell etc. are serving as dedicated units to create social and environmental awareness and instil leadership qualities in the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

C. I. College is affiliated to Manipur University. So, it follows the academic calendar framed by Manipur University. According to this academic, Semester Examinations are twice for every academic session, one for the odd semesters i.e. 1st , 3rd and 5th and the other for the even semesters i.e. 2nd , 4th and 6th the first in the month of May/June and the other in the month of December/January The college follows a syllabus framed by the Academic Committee in consultation with the Principal and HODs. Before the semester examinations conducted by the Manipur University all the departments conduct unit test or internal assessments as a part of Continuous Internal Evaluation. Proper care is taken by the HODs for coverage of syllabus before the semester examination. Normally theory examinations are followed by practical examination which are done internally by the departments which involve practicals. Practical marks are submitted in time so that results may be declared by the affiliating university in time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

C.I. College, being a coeducational institute breasts itself towards the cross cutting issues relating to Gender, Environment and sustainability, Human Values and Professional Ethics into the curriculum. Boys and girls are provided equal opportunities and benefits in all academic and the other co-curricular activities undertaken by the college. Besides the contents in curriculum provided by the Manipur University, the college conducts workshops, Awareness Programs relating to gender issues like Cybercrime, Violence against Women, Human Rights etc. The College conducts programmes to preserve the environment which include plantation of trees and affording food to Monkeys whose population is around 200 plus and the campus itself with its rich variety of plants and trees being their habitat. These are in addition to the curriculum in which there is a compulsory paper in B.A/B.Sc. fourth semester called "Environmental Studies" to enrich and enable environmental sustainability. From this, students are made aware of their duties towards change in environment, ecosystem and other issues which are responsible for environmental degradation. As a result the college campus has become a plastic free zone. On every foundation day of the college, the 5th February, Social service is organized in and around the campus followed by the feeding of the monkeys besides their regular feeding.

To sustain human values and professional ethics into the curriculum there is a compulsory paper in the 3rd semester of B.A/B.Sc. courses called "Regional Development" which enables the students to get fully abreast with the minute details of the geographical system of the region, its climate, varied population and culture forming a unity in diversity. Thus, this paper ensures a positive perspective towards life and all the activities of the college and targeted to the goal of social and ecological co-

existence.

To enrich and sustain professional ethics and human values both in the teachers and students the college conducts special lectures every weekend. For these resource persons are invited from inside and outside the institution. Students are made to participate in the different programmes by other institution also. At the same time, the teaching faculties are encouraged to participate in Refresher/Faulty Induction Program/Short Term courses etc. regularly to enhance their academic skills.

List of Courses:

Arts Streams (B.A. Hons)

Science Streams (B.Sc. Hons)

Compulsory Subject:

- Regional Development (3rd semester)
- Environmental Study (4th semester)
- The college offers two general and compulsory undergraduate courses which address Gender, Environment and sustainability of Human Values. All the courses are prescribed by the Manipur University.

Regional Development

Unit-1 Economic Development of the North Eastern Region of India

Unit-2 Demographic Picture of North East India

Unit- 3 Society and Culture of Manipur:

Unit-4 History and Polity;

Unit-5 The Manipur Women and the changing world Environmental Studies.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cicollege.ac.in/documents/DO2712 2111545.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

780

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

347

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College caters well to student diversity by assessing learning levels of students as advanced learners and slow learners. This division is detected after class tests, internal tests, home assignments etc. as part of the internal assessment or unit test. The identification of slow and advanced learners is done under the following parameters:

1. It is done on the basis of students' performance in class tests, unit test, home assignments etc.

2. It is also seen in the students' performance in the semester examinations.

3. Another parameter is the participation of the students in various co-curricular activities outside the classroom.

After identification slow learners are provided with special remedial measures. Extra classes and tutorial classes are conducted to boost up the slow learners encouraging them to any extent possible. For this all departments hold regular review meetings under the supervision of the HODs. Such extra and remedial classes are done in addition to the routine and normal classes. Thus, the identification is done during the period between two semesters examinations odd and even. Their performance is discussed in review meetings of the respective departments so that other remedial measures can be taken up.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
491	39

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts student centric learning process through experiential learning, participative learning and problem solving methodology to enhance learning experience of the students. Experimental learning is adopted outside classroom through various learning activities conducted by institution like field visit study tours internship programmes, practical, etc. maximum effort is made to make every students participate in these experimental learning activities. Internship programmes specially in B.Voc. courses are done so that students get a chance to apply their theoretical skill in reality.

Participative learning is done in the form of group discussion and debates on certain key issues like unemployment, over population, pollution which will enable students to get a chance of self-exposure and develop their skills and acquisition of knowledge in key social and human problems.

Problem solving methods of learning is conducted with the main objective to enhance and develop problem solving abilities in the students through their involvement in practical problems. These are mainly done through field visits in the adopted village by NCC and NSS Cells. In these activities students find themselves practically involved in the problems being faced by the people specially in rural area.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to the traditional education, the institute encourages intensive use of ICT tools including online resources for effective teaching and learning process. Out of 39 (thirty nine) faculty members, 38 (thirty eight) faculty members of the college are using ICT tools and resources available on its campus. They use LCD projectors, Smart board, Laptop, Desktops, Video conferencing, Google quiz, YouTube, etc. There are 7 (seven) ICT enabled classrooms and 2 (Two) Seminars halls equipped with ICT facilities. The PPTs with animations and simulations are used to improve the effectiveness of the teaching learning process. Teachers use various online tools such as whiteboard, Jamboard, Google classroom, testmoz, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.cicollege.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

39

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Before the introduction of semester system of examination there was a compulsory system of internal assessment for 20 marks called Unit

Test. As of now there is no such compulsory internal assessment except for certain subjects like Physics, Mathematics, Chemistry, Zoology, Botany, Education, geography where internal practical assessment is involved.

However, all the departments conduct internal test before the coming of each semester examination. This is very much related to the coverage of the syllabus before the examination. The conduct of these internal tests is done under the supervision of the Academic Committee headed by the Principal. Based on the result of these internal examinations necessary steps are taken by the Departments concerned for advanced learner and slow learners. Extra classes are taken up as a remedial measure especially for slow learners.

From time to time parent of the slow learners are summoned for help and co-operation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Semester examinations under Manipur University are conducted strictly under the guidelines given for free and fair examination. There is an officers in Charge for the examination who is assisted by the Assistant Officers in Charge and other Supervising Officer (S.O.) Supervising Invigilators (S.I) and invigilators. Sufficient steps are taken up to meet grievance during the examination. If there is any patient candidate special care is taken to provide medical facilities during the examination. During examinations the centre is protected by the security personal from the nearest Police Station, Teams of Flying Squads also visit the examination centre to prevent the students from using unfair means. Even if there are bandhs students are exempted from any kind of hindrance. Thus examinations are conducted efficiently in a transparent and time bound manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

UNDER GRADUATE DEPARTMENTS (3 years degree course of 6 Semester)

At the end of each course, students will be able to

English

1.Cultivate their mind for creative writing.

2.Get information about the origin and history of English language.

3.Explain structuralism, post-structuralism, post-colonialism, post-modernism.

Manipuri

1.Gain indigenous Manipuri knowledge.

2.Explain the stages of Manipuri literature, and their cultural heritage.

3.Familiarize themselves with the Meitei phonology, morphology, syntax-semantic.

Education

1.Explain the meaning and scope of education, and analyse diverse techniques and method of teaching.

2.Analyse Indian philosophy of education.

3.Explain the importance of psychology in human development and moral development in human life.

Geography

1.Explain the meaning, nature and scope of Geography.

2.Analyse the geography of India, thereby compare with that of other country.

Mathematics

1.Explain basic concepts of advanced mathematics

2.Summarise current trends of research in mathematics.

3.Handle scientific problem, to simplify and solve mathematical assumptions.

Philosophy

1.Identify major philosophers and apply philosophical perceptions to contemporary issues.

2.Analyze, synthesize and evaluate political ideas.

3.Recognize and respects the beliefs and values of other individuals and cultures.

Botany

1.Apply the scientific method and mathematical tools and physical principles to the analysis of biological situations.

2.Classify organism within a phylogenetic framework

3.Apply comparative biology to explain the unity and diversity of life on earth.

4.Relate the physical features of the environment to the structure of populations, communities, and ecosystems.

Chemistry

1.Explain basic concepts, nature and scope of Chemistry.

2.Apply application of inorganic Chemistry in catalysis, material science, pigments, surfactants, etc.

3.Explain the foundational knowledge and application of organic Chemistry.

Physics

1.Explain the fundamental laws, principles and theories of Physics.

2.Perform simple experiments to verify concepts of physics.

3.Solve complex physical problems by using mathematical tools.

4.Appreciate the relationship between theory and experiment

Zoology

1.Learn about taxonomical account and zoological nomenclature of animals.

2.Explain different zoogeographical region of the world

3.Analyse fossilization and importance of fossil.

4.Explain functional anatomy of non-Chordata and Chordata.

History

1.Achieve various objectives in historical studies like knowledge of various concepts, events, ideals,

problems personalities and principles related to history.

2.Critically and logically think, draw inferences and conclusions, verify the inferences and evaluates.

3.Acquire practical skills necessary in the study of historical events.

Political Science

1.Explain concepts, nature, and scope of Political Science

2.Compare different political thought and ideologies including Indian political thinkers.

3.Explain the basic structure and nature of Indian Constitution and Indian federation.

4.Compare the political system of UK, USA, Japan, China and Switzerland.

5.Familiarise with Government and politics of North-East India.

Economics

1.Grasp the dynamic and economic problems happening around the

world.

2.Equipped themselves with key economic concepts and theories.

3.Understand issues influencing Indian economy and acquire knowledge about public finance.

4.Gain knowledge about the Marxian political economy and capitalist system of production and exploitation, Classical and Neo-Classical theories of growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For attainment of program outcomes, program specific outcomes, course outcomes etc. the institution follows the method of feedback system from the students. Students especially final year, are given a chance to interact with the Academic Committee to share their thinking regarding teaching methods, faculties and overall system of the Institution. Another is through internal test which are conducted in the respective departments. Sometimes home-assignments are also given to survey the program outcomes. From time to time Teachers-Parents meets are organized to get feedback from parents regarding the course outcome of the students. The institution finds out and addresses the grievance faced by the students specially belonging to SC, ST, OBC and other weaker section through Grievance Redressal Cell. Every year some students are given free admission after a perfect and authenticated verification is done by the Grievance Redressal Cell.

Organizing quiz, debating and ex-tempore competition is also a part of our practice through which the distinctive merits of the students are marked and measured. The major role in played by the IQAC of the College. On the eve of every academic session proper counselling is given to the students through the counselling cell of the college. With the completion of the Degree course toppers and position holders are encouraged by giving awards donated by different individuals in the name of the College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	_NIL_

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

155

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	_View File_
Upload any additional information	**No File Uploaded**
Paste link for the annual report	_NIL_

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cicollege.ac.in/documents/DO29122112317.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[NIL](NIL)

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS Cell C.I. College organized programs in various activities namely awareness cum interaction on Covid-19 with Police personnel posted at Quarantine Centre, Ngaikhong High School, Presentation of face masks, hand sanitizers, edibles etc. and Interaction Program with V.D.F. personnel at V.D.F. Post, Ngaikhong Khullen, Awareness Campaign on Covid-19 and Cleanliness at Village Haats of the two adopted villages, Two- Days Social Service at College Campus and One week Special Camp at the two adopted villages. Awareness Campaign on second wave and vaccination, Interaction with PRI members, Interaction with executive members of ULASO Club discussing the need of mass vaccination, Hidden Talent program among the NSS Volunteers and discussing the role of NSS Volunteers in Covid-19 pandemic are the activities done by NSS Cell during the Special Camp at the adopted Villages and College Campus in the year 2020-21.

The above said activities are the indicators of the manner in which multiple issues are discussed and dealt with in order to sensibility and understanding among the students. Working together with other individuals/peoples, students learn to negotiate, communicate, manage etc. and they will lead others. Organizing and involvement of such programs help students to come in closer contact to their society and community. Also they get about various social problems and customs prevailed in the society and in way students try to find solutions of many problems and adjust with the society, which enhances their activity and personality. Students' involvement in these activities developed the critical thinking skills and time management and it also help students in their holistic development.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

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3	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The C.I. College is provided with all the basic facilities for the students and the faculty. Our campus is blessed with so many positive attributes. The institution has 13 classrooms equip with dual desk and white boards in different capacities to meet requirements of UG students. Each classroom is provided with white board, with appropriate comfortable furniture, well ventilation and adequate light. The institution is equipped with laboratories in physics, chemistry, botany, zoology and geography departments with scientific tools for conducting experiments. Curricular and co-curricular activities- animal shelter is sponsored by Forest department. Extra-curricular activities-sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, Yoga, swimming pool etc. are all available. The institution has seven LCD projectors and one smart board. The college provides computers for every department. For the benefit of the students the college has a photo copying machine which helps them to get Xerox copies whenever they need. There is a student's union room for student's meeting in the college. The institution has separate boys and girls hostel facilities. The hostel is adjacent to the campus itself for the students and is managed by the college. There are facilities of gym, canteen, and parking space are available in the campus. The college library has been renovated and automated partially with KOHA. NLIST facilities are available for students and teachers. National and International journals are available. The institution provides computer facilities with one computer lab, Public Address System (Sound System) and Wi-Fi facilities.

Total built up areas of the college is 5919.05 sq.m.

Room details of Administrative Block:

On the ground floor are the following rooms:

1. Principal (5.5 x 6 sq. meter)

2. Wash room

3. Computer and Admission Cell (5.5x6 sq.meter)

4. Establishment Section (5.5x6 sq. meter)

5. Examination Cell (5.5x6 sq. meter)

6. NAAC/IQAC (5.5x6 sq. meter)

On the first floor are the following rooms,

1. Teachers Common Room (6x11 sq. meter)

2. Computer Lab. (6x11 sq. meter)

Room details of Science Block:

1. In Chemistry department, laboratory is situated in ground floor of the northern side building, the lab. has preparation and store room.

2. In Physics department, there is a practical room, theory class room and a dark room is also available.

3. In Botany department, there are practical and theory class rooms.

4. There is a Biotech Hub.

5. In Zoology department, there are practical laboratory and a theory class room.

Room details of Social Science and Humanity Block:

Geography Department has both laboratory and theory class rooms.

Economics Department with a class room.

Education Department with a class room.

Political Science Department

History Department

Philosophy Department

English Department

Manipuri Department

Semester wise Classroom

13 Classrooms for all the semesters.

Canteen (one) 62.23 sq. m.

Gym (one) 87.5 sq. m.

Seminar Hall/ Examination Hall 312 sq. m.

Multipurpose Hall(one) 387.84 sq.m.

Indoor Hall (one) 656.27 sq.m.

Ladies Toilet (three) Yes

Gents Toilet (Two) Yes

Swimming Pool (one) 1439.2 sq.m.

B.Voc Building (one) Yes

Library 94.5 sq.m.

Girls' Hostel 218.28 sq.m.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](NIL)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The institution has adequate facilities for extra-curricular activities. To give importance to extra-curricular activities, it encourages the students to take part in sports and cultural activities from time to time. The College has a football playground and a swimming pool occupying 1439.2 sq. mm, Gym occupying 87.5 sq. m. Indoor stadium occupying area is 657.27 sq. m. The sports equipment's like football, carom boards, chess, volleyball, table tennis etc. are available for the students. The yoga committee convener encourages all departments of the College teaching and non-teaching member for yoga class. The auditorium is well utilized by students and faculty for both curricular and co-curricular activities. For overall co-ordination of Students' union activities a faculty member is assigned the role of the staff advisor.

Students' participate in

intra and inter College events throughout the year.

Sl. No.	Particular Items	Quantity (Piece)
1	T.T. Table	2
2	T.T.Bats, T.T.balls	1 Set, 2 pics
3	Foot Balls, Boots, Socks, Anklets	6 balls, 9 boots, 3 sets, 3 sets
4	Gym, Dumb Bell, Bar Bell, Power Rack, Pull down exercise , Leg extension, Leg curl, Exercise benches	
5	Hockey Sticks	10

| 6 | Volley Balls, Volley Nets | 2 ball, 4 net |

| 7 | Discuss Throw | 2.0 kg, 1.5 kg |

| 8 | Carrom Boards, Carrom Coin | 1 Board, 1coin |

| 9 | Cricket Pads, Cricket Bats, Hand gloves, Stumps, | 2 Sets, 1 ball, 1 Set, 3 Sets, 2 helmet |

| | Helmets, | |

| 10 | Badminton Racket , Net | 1 Set, 2 net 1 set |

| 11 | Chess | 2 |

NCC Cell: C.I. College NCC Unit under group HQ & 14 Manipur Bn. NCC Imphal, Manipur. Throughout the year cadets conduct many programs and different activities. First aid kit for everyone is available in the office.

NCC ROOM FACILITIES

Rifles for Cadets : 10 dummy Rifles.

Computer Nil

Uniform for Cadets : 70

Boots : 70

Notice Board, Chair,Table, Almirah: 1 Notice board, 1 Chair, 1 table, 1 Almirah

Facilities for Sports and Games:

```
Details Area

Total Building area 5919.05 sq. m.

Swimming Pool 1439.2 sq. m.

Football Playground 140m x 93.5 sq. m.

Gym 87.5 sq. m.

Indoor 657.27 sq. m.
```

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22.38

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The C.I. College nurtures a library where text books and reference books are partially automated with KOHA software 2018, version 18.05, which is an Integrated Library Management System (ILMS). Total area of the Library is 95.5 Sq.m. Cataloging facilities are made available to the teachers as well as the students. It also subscribes national and international journals, local and national newspapers. Over and above, the library is endowed with e-resource accessibility with the registration to the INFLIBNET- NLIST under which teachers, students, researchers and other registered users are provided unrestricted access to 7090 books in the library. The library building was constructed in 1995-96 under the UGC scheme. Library committee is headed by the Principal and other members supporting the librarian. As there is no regular librarian two Assistant Professors are engaged for it. The library maintains accession register and library usage record. The library has Online Public Access Catalogue, fire extinguisher, total seating capacity of 40, and printer and xerox for students and staffs. Library is Wi-Fi connected. List of books and reminders are generated in an automated way. Acquisition of serial maintaining issue records, sending reminders of missing issue, etc. are also prepared in partially automated manner. At present, the library entry register is kept for both staffs and students at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the year, each student will be issued two library cards. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teacher register. The Institution makes separate reading rooms for teachers and students. It has been provided desks and chairs. Reading room is kept open from morning 10.00 am to 5.00 p.m.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[NIL](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1760

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has 38 desktop computers and five laptops. Brands of computer available in the institution are HP, Lenovo, Dell and Compaq. Internet facilities are wide open in the college. Every department of both Arts and Science has now been equipped with computer and internet connectivity. The college has a Computer Lab where a number of computer sets are available to the students during college hour.

Wi-Fi is also accessible in the campus. It is used by staffs and students during working hours on all working days for their subject based solution.

No. of Computer   Software install   Printer   Location User

1   window 10   Nil Principle office   Principle

1 Desktop,1 laptop   window 10   Printer / scanner Administrative staff Clerical staff

1 (Laptop) Window 10 Printer Examination in charge Examination Cell

3 window 10 Printer/Copier Librarian (ic) and students

1 Nil Chemistry Faculty

1 Compac, window 7 Zoology Faculty

1 Window 7 Physics Faculty

1 Window 7 Printer Economic Dept. Faculty

window 10 Printer NAAC office NAAC staff

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.38

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures the maintenance of the college infrastructure by holding regular meetings of various committees. Based on the need for assessment, equipment's, furniture, laboratory, classroom, library, sport, academic support and computer, budget provisions are optimally made. The College Development Fund is utilized for maintenance of infrastructure. As a Government institution, the college is fully funded by the Government. That is, all expenditure of the college is borne by the government. In addition to this, UGC and RUSA extend financial support to the faculty for its academic advancement. The higher education department, Government of Manipur releases annual funds for the maintenance of infrastructure and other daily expenditure. Some of the funds are provided on the basis of demand and request made by the Head of Institution. If power supply is interrupted, the College has a power generator standby. The maintenance of toilet and service area is done regularly by concerned staff.

The laboratory equipment is maintained at the departmental level by the staff. Stock registers are maintained by the departments to keep account of the equipment's and machines, consumable chemicals, glassware's used in the laboratory.

The construction committee looks after the construction and repairing work done in the College from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

134

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	<u>NIL</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NIL: DUE TO COVID 19 LOCKDOWN

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The C.I. College Alumni was established on 4th January, 2019. It was registered under Manipur Societies Registration Act, 1990 bearing registration No. 699 of 2019. The Alumni contributes a lot in the growth and development of the college as a whole. Since its inception it has been playing an active role in the process of development of the college. During the visit of Peer Team from NAAC for accreditation of the college on 11-12 of February, 2020 the Alumni played an active role. It had a positive and an encouraging interaction with the Peer team during the visit. In every developmental aspect of the college, the Alumni played a key role as an important stakeholder. They key office bearers of the Alumni are as follows:-

1. H. Yaima Singh   -   Assistant Prof.   -   President

2. Th. Nandashyam Singh   -   Lecturer   -   Vice President

3. R.K. Marjit Singh   - Asst. Prof. -   General Secy.

4. W. Lukhoi Meitei   - Asst. Prof. -   Asst. Secy.

5. A. Shyam Singh   - Asst. Prof. -   Treasurer

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The C. I. College, Bishnupur established in 1965 is guided by its Vision and Mission statement. The vision of C.I. College is Transforming the college into an institute of excellence Learning to grow ever by optimum utilization of resources

Enlightening knowledge to create responsible citizens Scaffolding the society with unbounded sharing of knowledge .The mission of C.I. College aims at realizing the vision of the college through a well-defined target and

untiring efforts as given below:

Equipping the students with best knowledge and skills compatible to global challenges

Incorporating ethical value in the conventional education system

Cultivating learning habit and spirit of dedication

Creating an inclusive and equitable learning environment

C. I. College strives towards teaching, educating, and guiding students both inside and outside the classroom. The college gives utmost importance to benefiting to students from the courses offered and taught to them. Classroom teaching and other activities of the college are geared to achieve these objectives.

Quality Policy: The quality policy of C. I. College is clearly discernable from the Vision and Mission, which is self-explanatory. The college is also deeply concerned about the well-being of the local populace.

Therefore, the college is ever ready to give support and help anyone who seeks education irrespective of case, religion, and background.

Reflection of an effective of vision and mission leadership of institution: The Principal, as head of the Institution formulates the strategic plans of the college in consultation with teachers, students and nonteaching

staff. The Principal ensures fulfilment of the mission of the college. He convenes meetings with the other stakeholders for soliciting their suggestion and views on his strategies and plans. As the Chairman of the IQAC, the Principal places the plans and strategies at the IQAC meetings. Once formulated strategies and plans are approved in the college, the Principal communicates the same to all concerned person/ authorities for further action and necessary assistance.

The Principal adopts participatory management for smooth administration and holistic development of the institution. The IQAC headed by the Principal oversees the overall quality parameters of the college.

NAAC Steering Committee looks after all matters related to NAAC assessment and accreditation. Academic matters are mostly discussed with the IQAC and Academic Committee. Examination matters are mostly discussed with the examination committee. There are also Committees/ Cells such as Grievance Redressal Cell, Environmental Cell/ Eco-Club, Career Counselling Cell, Soft- skill Development Cell, Yoga Cell, Tutorial, Research Committee, Finance Committee, NSS Cell, NCC Cell, Admission Committee, Examination Committee, Library Committee, Aids Awareness Committee, Planning Committee. These cells/committees are constituted by the Principal in consultation with IQAC. The Principal holds discussions with these cells on the subjects relevant to the respective committees. Based on the discussion with these cells, the Principal draws conclusion, thereby ensures support and quality culture in the policy making process. The college also has an Alumni Association and Parents Association whose contributions for the improvement and growth of the college is always welcome by the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices participatory and decentralized governance system. As mentioned earlier, the different committees/cells are constituted for smooth administration and for sustenance of academic atmosphere in the campus. The IQAC and Academic Committee plays a key role in the implementation of the academic plans and programme of the college. At the department level, each department has one HoD who is authorized to decide on academic and student centric affairs of his/her department. Every department has the freedom to divide courses/ subjects among its faculty, conduct internal examination/ test, assignment, purchasing of subject specific books for the library, selection of equipment's for laboratory, etc. (all coordinated by the concerned HoD).

The following points further testify practices of decentralization and participative management in the college at various levels:

1.Nodal Officers are appointed from among the faculty to manage some special responsibilities such as there are Nodal Officers for C.I. College Community College, one for RUSA and one for B.Voc Courses.

2.NCC and NSS in-charge are appointed from among the faculties.

3.The IQAC Coordinator is selected from among the teaching staff who is entrusted the responsibilities to ensure enhancement of quality parameters and internalization of quality culture in the institution.

4.The HoDs lead their respective departments.

5.Faculty are given additional responsibilities as Convenor/ Coordinators/ In-charges of different Committees /Cells on the basis of their experience.

6.The teaching faculty are also given the opportunity to engage in various administrative and academic processes including Admission. Examinations, Students' Elections, etc.

7.The head Clerk is a member of all the different committees.

8.There is also a teachers' association called C.I. College Teachers' Association (CICTA) whose views and opinions are highly valued by the institution.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

C.I. College has its own vision and mission statements, which guide the overall quality plan and policy of the institution. For overall development of the college and proper utilization of its resources, the following are considered in the formulation of perspective plan.

Academic aspects: The College Plans to introduce job and skill oriented courses through which the institution can make higher education more relevant to the learners. Plans to introduce IGNOU Study Centre so that the College would be able to serve more sections of the society in need of education.

Plans to develop/build closer and stronger relationship with the community through its various extension activities. Plans to introduce/equip all departments with ICTs for effective academic transaction.

Plans to tackle high student's absenteeism and high dropout from the College.

Infrastructural aspects: The College tries to make the college more congenial for academic environment through various infrastructural development and beautification of the College campus. This includes, to rejuvenate the existing old and weak semi-pucca class room (13nos.), Laboratories of five Science Departments Library main building, administrative block, hostels, toilets, Botanical garden.

To create sufficient and better classroom facilities with ICT so that it will be a comfortable and convenient environment for both the students and teachers. A smart and standard classroom will also attract students and it may reduce student absenteeism. Tries to provide computer to every department linked with internet facilities (broadband).

Have 24x7 clean water supply essential for drinking, for cleaning of the toilets, for science laboratory, for its swimming pool, and for

the animals and birds living in the campus.

Administrative aspects: The College Emphasizes upon building a strong and good relationship with all its stakeholders for holistic development of the institution.

Desire the appointment of the teaching faculty and administrative and technical staffs by the Government as per sanctioned posts. Give emphasis to documentation and maintaining of files (that it lacks in the past) at the office and department level. Encourages its teachers to attend seminars, orientation courses, refreshers courses, conferences to enhance their academic abilities. Teachers are also encouraged to undertake Ph.D. study and take up research projects as per their areas of interest.

Encourages its students to be regular in the class, to make use of the library, to discuss among them and to read daily newspaper. This is necessary because it will make them more knowledgeable, confident, analytical, and prepare them for their further endeavor. Plans to constitute placement cell.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	[NIL](NIL)
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

TABLE:

Recruitment: Teachers in the college are recruited and appointed by the Government of Manipur through competitive examination conducted by Manipur Public Service Commission (MPSC). The college does not have any role in this regard. Non-teaching staff of the college are also appointed by the Government.

Promotion Policy: C.I. College being a Government institution, promotion of its teaching staffs are made by the Government depending upon qualification, professional experience and performance appraisal method and also as per the promotion policy of the Directorate of University and Higher Education, Government of

Manipur. During the last five years, three faculty members, one from History and two from Zoology Department, were promoted to Associate Professor through C.A.S. Promotion of non-teaching staffs are based on seniority. They are subject to promotion in their respective fields after a period of service not less than 10 years.

Grievance Redressal: The Institution has a Grievance Redressal Committee to address the problem faced by the students on diverse issue. There is also a Women's Cell with a Coordinator to address problems related to girl students.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://www.cicollege.ac.in/documents/SS18052114380.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has effective welfare measure through the Manipur Government and the affiliating University and the C.I College teachers Association (CICTA) play an important role in this regard. There is a provision for maternity leave for ladies staff. The

institution has various effective welfare measures for teaching and non-teaching staff. Group insurances are compulsory for both teaching and non-teaching staff. Various leaves are available for teaching and non-teaching staffs like vacation leave, causal leave, earned leave etc. Loan facilities like Housing loan, Car loan, Medical reimbursement etc. are also made available. Leave travelling concession for both teaching and non-teaching staffs is also provided.

Part of amount collected in the staff association is spent on farewell functions.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has Performance Appraisal System which is the only mechanism for the assessment of the performance of the faculty members. The format being prescribed by the Directorate of University and Higher Education, Govt. of Manipur, to be filled up by the respective faculty members duly countersigned and verified by the concerned Head of Departments. Candidate may offered themselves

for assessment for promotion if they fulfil the minimum API scores indicated in the appropriate API system table by submitting an application and required PBAS (Performance Based Appraisal System) as per the UGC Career Advancement Scheme guideline for qualification. For non-teaching staffs UGC regulated Career Advancement Scheme is not applicable. They are subject to promotion in their respective fields after a period of service not less than 10 years. The Institution maintain Confidential Report (C R) file on the performance of the non-teaching staff prepared by the principal.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The C.I. College has statement of account for every year audited by internal and external audit system. Directorate of Local Fund Audit, Govt. of Manipur is for internal audit. Fund or grant received either from UGC, RUSA, State government and total fee collected from the students are audited regularly. Stock registers are maintained by the College. Accountant General (A.G.) office, Govt. of Manipur conducts external audit. Last audit was done on 21/03/2019 from 2014-2018 and the Local Fund Audit Govt. of Manipur on 27/04/ 2018.

All the official procedures are completely done by preparation of voucher stock entry and issue of cheque to the concerned and record are maintained.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds from the admission and funds from the U.G.C., RUSA and State Government fail to meet the up-to-date requirement of the College. The local administration and the Bishnupur Municipal Council are requested by the College authority to help in addressing grievances faced by the College. Consequently, two approach roads are cleared among the woods up to the swimming pool and the football ground. During this Pandemic the College campus, Departments, Classrooms are sanitized. In addition to the materials supplied by the Directorate, University & Hr. Edn. the College also purchases and prepares masks and sanitizers and distributes them to the localities.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In C.I. College, the IQAC was formed on 15 September, 2018. The IQAC is instrumental in maintaining quality culture in the institution. The activities of IQAC are student-centric. Headed by the Principal, the IQAC looks after the overall activities of the College. From time to time, it holds meetings with the various cells

and committees formed under it, coordinating their activities in the

assurance of quality culture. Most of the quality improvement related activities of the College are carried out through the relevant cells of the IQAC. The Academic Committee too seriously takes into account the specific decisions of IQAC and provides necessary feedback to it. The IQAC adheres to the policy of engaging teaching and non-teaching staffs of the College in its activities. It integrates both the academic and administrative activities into the system. Some of the achievements and activities of the College under the watch of the IQAC are as below,

Achievements:

1.Three of our faculty members have completed their Ph.D.

2. Some of our faculty members have published their research papers in reputed journals.

Unique Practices:

1.Faculty members are granted leave to participate in short term courses and various workshops related to Research methodology.

2.Fully support faculty member to publish research paper in reputed journals.

3.UGC and University Circular pertaining to research are displayed on the Notice Board.

4.With the help of the RUSA & State grant, efforts have been made to develop infrastructure.

5.Research Committee has been formed in the College.

Curriculum Enrichment in the Institution:

1. One year IT & ITES Diploma course was introduced in the academic session 2017-18. Two batches have been completed successfully.

2. Diploma and three year degree course in Hospitality Management have been introduced in the academic session 2018-onward.

3. Health Care Diploma and Degree course were introduced from 2018-onward.

4. Solar P.V. Installer Diploma and Degree course was introduced from 2018-onward.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the College is always keen to see that quality is maintain in all areas of academics and administration. It oversees teaching-learning process in the College is going on well and up to the mark. IQAC supervise and reviews activities of the College directly, or through the Academic Committee and all the Heads of the departments. The IQAC in consultation with the Academic Committee regularly reviews the teaching-learning process. Semester examination take place twice a year in a half yearly method. At the end of each semester examination students are made to attend regular classes from the next week. For students involving in practical examination, it takes a few days more to attend regular classes till their practical examination are over. For other departments classes are normally started as soon as semester examination are over. The Academic Committee takes the responsibility of framing academic routine. Heads of all the departments take the responsibility of giving the work load to the faculty members. The Heads of the departments sees that classes are taken regularly and students are attending their respective classes.

At the departmental level outcomes of the teaching-learning are measured by conducting unit tests periodically based on the coverage area of the syllabus. Records

of these unit tests are kept along with question papers and answer scripts. The Academic Committee periodically makes a survey of these unit tests before the arrival of semester examinations which are conducted by the Manipur University.

Another part of the teaching-learning process is conducted through the library. It is surveyed by the record of students and teaching faculty regarding their entry into the library and reading different books on different subjects. A register is maintained in the library marking the entry of students and teachers into the library. The library has a total collection of over 6,920 (Six Thousand Nine Hundred and twenty) books all

automated.

To keep up to the global pace and to make teaching-learning process more interesting and up to date, the College has introduced / installed two ICT projectors in two room. More ICT projector will be installed in the coming days depending on the availability of fund. Moreover, on every weekend the Inter- Departmental Lecture-Cum Interaction is held which is attended by the teachers. Teachers are always

encouraged to attend orientation and refresher courses periodical in the national and state levels. They are also encouraged to do research works by undertaking Ph.D. and research projects. It is quite noteworthy that during the last five years four faculties- one each from Zoology, Economics, Philosophy and

Chemistry Departments have submitted their thesis. Two faculties have undertaken minor research projects under U.G.C.

Teachers of the College are always available to give quality teaching and guidance to the students. It is the desire of the College that students' gets equal treatments and equally benefits from the courses offered/taught to them. Remedial and tutorial classes constitute part of the teachers' time-table. To the credit of the College, C.I. College Bio-Tech Hub, under the Ministry of Bio-Technology, Government of India is taking a major role in teaching-learning process especially for four departments, Physics, Chemistry, Botany and Zoology. Students of these departments are benefitted by the Bio-Tech Hub. Proposal for advanced level has been submitted and the acceptance is awaited.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO	B. Any 3 of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	[NIL]()
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is sensitive towards social problems and gender related issues. It gives priority to safety and security of all the students and teachers. The college has an engaged Chowkidar to keep an eye on the college campus. State security forces visits regularly the campus, thereby supplement the role of the Chowkidar. Monkeys living in the campus are fed regularly so that they do not cause disturbance to the teachers, students and other staff. Being located at the top of a small hillock and surrounded by woods, the campus is cleaned regularly to make it free from harmful waste. First aid equipment's are available in Vocational centre for any untoward incidents. A multi-step cemented approach road with a resting place is built besides the regular tarred road for the convenience of the students. Last but not the least, the Grievance Redressal Committee remains always active to address the problems of students, teachers and staff.

Counseling: Proper counseling is done right from the start of admission, regarding the choice of subjects. The Grievance Redressal Committee counsels a student who is suspected to have stress or whenever a notice is served regarding the problem of a student. In fact, the college have given free admission to three students in an academic year after making thorough enquiry of their claim. Counselling of underperformed students are also done in presence of Head of the institution.

Common Room: There is a Girl Common Room for the students adjacent

to the Library for the convenience of the girls. Boys common room is located near the Students' Union Room. There is also Women's Rest Room near the Girls' Common Room. Recently we have a well-managed Ladies toilet and a women's cell for the College.

File Description	Documents
Annual gender sensitization action plan	https://www.cicollege.ac.in/documents/DO3012 2113449.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste generated in the institution mainly consists of waste paper. Plastics and other non-biodegradable solid waste are of minimal quantity. All these solid waste are first collected in the dustbin. At the weekend,

these wastes are disposed at the disposal site of Bishnupur Municipal Council using a vehicle. Proper care is taken if the waste includes glasses/pieces of glasses, so that it doesn't harm the college community as well as the surrounding of the place where it is disposed.

Liquid Waste Management: Liquid waste mainly constitutes of the

chemicals from chemistry department. These wastes are collected in proper container and then stored separately. Along with the solid waste they are also disposed of at the disposal site of Bishnupur Municipal Council.

E-waste Management: E-waste are generally recycled. They are at first checked thoroughly for possibility of recycling. If found possible, they are stored in a separate room for future repairing. Those that are not possible, are collected at a different place and then disposed at the weekend along with solid and liquid waste. But such e-waste is of negligible quantity compared to others.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	www.cicollege.ac.in
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is located at a place surrounded by communities-Tribals, Muslims, Christians, Hindus and Meities. As such the institution becomes a meeting point of an inclusive harmony among all these communities. Because students studying at this college belong to the different communities surrounding it. There is a complete harmony in respect of culture, regional traditions and socio-economic activities. Manipuri and English play as the languages of communication. Brought up under the same socio-economic condition, students from different communities show their tolerance and harmony inside the campus and the classrooms. Proper counseling is given to the students in this regard at the time of admission. There is an equal respect for all the various traditions, cultures and languages among the students coming from different communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As education aims at producing responsible citizens the institution targets towards proper sensitization of the students and employees of the College viz- constitutional obligations, values, rights, duties and responsibilities as citizens of India under the Indian constitution. It is properly done at the time of admission by giving

them proper counseling by the teachers symposium on Indian's independence is regularly performed. In connection with the values, rights, duties and responsibilities as citizens under the Indian Constitution essay-writing competitions, Programs are regularly held at the College and district level under the guidance of the Department of Political Science. The tips of these obligations and responsibilities are also well reflected in the College Prospectus given to the students at the time of admission every academic session.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**E. None of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Aazadika Amrut Mohotsav (Celebrating 75th Year of India's Independance).

India has comleted 75 years of her independence, since 1947. The Institution celebrated this as a National Commemorative day on 12th March, 2021. As a part of this celebration the institution held a state level essay writing competition on te subject.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1: "Fortnightly Faculty Lecture cum Interaction Series"

The context and goal: No subject is an island. Rather, all subjects are inter-dependent. Knowledge grows when different ideas and knowledge are shared.

Understanding and respect among persons grows through interaction. The main aim of this Lecture series are,

1.Sharing of knowledge and learning from each other.

2.Training teachers to be articulate.

3.Inculcating academic/research attitude.

4.Understanding the linkages of all subjects.

5.Deviating from monotonous teaching.

The Practice: The resolution for initiating a Faculty Lecture Cum Interaction Programme was adopted by the Academic Committee on 02nd May, 2016. The NAAC Steering Committee, which was given this responsibility, started the series on 14th May, 2016. The practice

has been that, two teachers deliver lecture

on topics of their interest, followed by interaction. Some of the lectures/interactions are video recorded.

Topic details of some lectures delivered by the teachers of the College are:

1. "Where the Mind is without fear" (Nationalism in Tagore's poem) by L. Mahendra Singh, Ex-Principal.

2. "Lai Haraoba" (The traditional deity festival of the Meiteis/Meeteis) by N. Ibopishak Singh. HOD, Manipuri Department, C.I. College.

3. "New Education Policy" by Dr. Kh. Ibohalbi Singh, Education Department.

4. "Cryptology" by Dr. S. Samarendra Singh, Mathematics Department.

5. "Unlocking the Ramayana" by Dr. Bhabananda T., History Department.

6. "Wonder of the hereditary materials and application of PCR" by M. Bimola Devi, Zoology Department.

7. "Some of the electromagnetic radiation and their properties" by K. Ibomcha Singh, Physics Department.

8. "The Biological Chemistry of the elements with special reference to trace elements" by M. Roma Devi, Chemistry Department.

9. "Shagol Kangjei" (Polo) by L. Sobita Devi, Manipuri Department.

10. "Women: English Writer in the North East India" by Th. Memngoubi Devi, English Department.

11. "Word Formation" by Dr. L. Joyraj Singh, English Department.

12. "Sonnet, its kind and characteristics with special reference to Shakespearean Sonnets" by Dr. M. Mangi Singh, Department of English.

Problems encountered and success: One of the main concerns is that regular theory and practical classes are not disturbed. So there arises some difficulty in taking extra classes before or after the program. Resource constraint is another problem. In order to minimize expenses on video hiring, the College has managed to buy

one Video Camera which would economize cost of organizing in long run. The CICTA has agreed to share a part of their contribution for this programme. Success of this programme was strongly felt in the first instance. Lively exchanges of ideas among the faculty have been witnessed and teachers learned from each other. Feedbacks given after analyzing the video recording has made the program all the more successful. The college is proud of this Lecture Series as it is the first of its kind that is being continuously organized.

Best Practice 2: "Protecting and Preserving Monkeys in the Campus"

The context and goal: The C.I. College, Bishnupur is home to rare species of monkeys whose population is estimated to be about 200. In the state of Manipur, the C.I. College campus is the second habitat of these species of monkeys, the

other being Mahabali Temple at Imphal. These sand coloured monkeys are

included in the Red List of threatened species by IUCN (International Union of Conservation of Natural Resources). The College ensures the protection and preservation of these monkeys.

Practice, success and resource required: C.I. College have been doing the following welfare measures,

1.More fruits bearing trees are planted in the campus.

2.A shelter home was constructed with assistance from Forest Department and 4.Cutting of trees is totally banned inside the College Campus.

5.A fine of ? 1,000/- (Rupees One thousand only) is fixed if anyone is found attacking or killing the monkeys.

6.Assistance and protection from Bishnupur Police Station is sought as and when necessary.

7.The altar of Konung Lairembi (Palace Goddess) is always kept neat and clean for devotees who regularly offer fruits and other eatables for the monkeys.

8.Care is also taken to preserve rare indigenous and medicinal plants growing in the campus.

9.Regular feeding of the monkeys so that they may not disturb

classes as well as neighbouring houses for want of food.

10. Making teachers and students aware on the need to protect and preserve the monkeys. They can feed the monkeys on their own at any free time.

11. The local administration, especially the Deputy Commissioner and District Forest Officer are requested to extend help in the supply of food.

Problems encountered: Certain problems are encountered by the Institution. Sometimes monkeys who have gone strayed are attacked by goons from the neighbouring villages. To address this problem, the College authority with elders from the surrounding villages gives awareness campaign to the youth on the importance of these monkeys and the need to protect them. Help from the Mass Media towards disseminating information in this endeavour are sought from time to time. Slowly the people of the surrounding villages are made aware on the importance of protecting these monkeys.

Concluding remark: The College is proud of the above two practices as it benefits all stakesholders. With regards to the first one, the Academic Committee, C.I. College strongly feels that the lecture series empowers the teachers and enhances their academic career. Applauses and accolades from all concerned have made the college to carry on with this unique programme.

Through its efforts to protect and preserve the monkeys living in the College campus, the College tries not to disturb the peaceful co-existence of man and animal. The College also tries its best to maintain the ecological balance within the Campus.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Located at the District headquarters of Bishnupur at 0 km distance from the National Highway 150, C.I. College has set forth a distinctive vision in all its academic and co-curricular activities. Surrounded by ST village, the college witnessed a remarkable

enrolment of ST students every year. Students coming from

different social and cultural background ensure atmosphere of diversity in the college. Knowledge thrives

best in an environment of diversity. Women's empowerments, nationalism, inculcation of the quality of

leadership, focus on global challenges are some distinctive features that the college sets to attain. As a part

of this mission, the college conducts a programme every weekend called "Inter Departmental Lecture cum

Interaction'' on different issues of National and International importance. C.I. College is still the one and

only college in Manipur that is conducting such a programme regularly. Another distinctive feature of the institution is to survey the National States of Education every year called "Annual Status of Educational

Report (ASER). Again, C.I. College is the only college in the state of Manipur that participates in this

survey. In short, the institutional focus is on cultivating learning habit, personality development, positive

attitude and innovative activities towards the global challenges. The evidence of success is clearly visible

from the success of our alumni members in the respective fields of their choice. For instance,

1.Shri Bijgupta Laishram, the leading Manipuri film Director-Producer, Script writer and presently an Assistant Teacher at Oinam Girls' High School.

2.Govindas Konthoujam, Ex-Minister and currently M.L.A., Bishnupur A/C.

3.H. Yaima Singh, Assistant Professor in Geography, Thambal Marik College, Oinam.

4.W. Lukhoi Meitei, Assistant Professor in Geography, Moirang College.

5.Ch. Sharat Singh, HoD, Economics Dept., C.I. College, Bishnupur.

6.Dr. A. Shyam Singh, Assistant Professor in Philosophy, Mangolnganbi College, Ningthoukhong.

7.W. Robindra Singh, Assistant Professor in Biotechnology Department, S. Kulla Women's College, Nambol.

8.P. Priyokumar Singh, Assistant Professor in Philosophy Department, C.I. College, Bishnupur. The institution manages to foster a spirit of communal harmony within the Campus. The College is committed to provide holistic teaching to the students. The institution is marching ahead steadily, yet with commitment towards fulfillment of its Vision and mission. Teachers, non-teaching staff, Allumni and Parents' Association are joining hands towards realizing the Vision and Mission of the College.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

As education becomes more varied and multi-dimensional with the adoption of National Education Policy by the Government of India, the institution also plans to cope up with the emerging trends enunciated in NEP. As such, the College in consultation with all the departments and stake holders plans to open new subjects related to Vocational and professional subjects which will help much in solving the problems of unemployment throughout the state and the country as a whole.`

For this, the College plans to take aids from central agencies like U.G.C., RUSA and other funding agencies. The College, for its wider accessibility of the students plans to open two new departments, Computer science and statistics. This will help in increasing the enrolment capacity also.

The College campus consisting an area of 27.55 acres is rich in abundant number of medicinal plants. So, the College is planning to set-up a Botanical garden with financial assistance from the Education Department. Opening of a new IGNOU Centre is being processed for the benefits of the students settling around the college who cannot afford for a regular college education.

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